



John Purchase Public School Parents' & Citizens' Association

“Participate and Communicate”

Expenses Claim

Name: _____ Date: _____

Expenses for: _____

Expense Description	Amount
TOTAL	

NOTE: All expense claims must include receipts. Claims without receipts will not be paid. Thermal receipts should be photocopied to prevent fading. Return all claims to the Treasurer, John Purchase P&C Association.

Preferred Payment Method

- Cheque
 Bank Transfer

Account name	
Bank Name:	
BSB	
Account Number	

Official Use Only

Verified By:	
Payment Method	
Payment Date:	
Account Paid From:	